



FOOD & NON-ALCOHOLIC BEVERAGE SAMPLING AUTHORIZATION FORM

Levy Restaurants has exclusive food and beverage distribution rights within the Georgia World Congress Center Authority. Sponsoring organizations of expositions and trade shows, and/or their exhibitors, may distribute sample food and/or beverage products only with written authorization.

Coca Cola has exclusive pouring rights at the Georgia World Congress Center. Should your samples include products from Coca Cola competitors please see your Catering Sales Representative for more information.

Please return this completed form to your Levy Restaurants representative no later than two weeks (14 days) prior to the first move-in day of your event.

General Conditions:

1. Items dispensed are limited to products manufactured or processed by exhibiting company and are related to the purpose of the show.
2. All items limited to Sample Size:
 - a. **Non-alcoholic Beverages limited to maximum of 4 oz.**
 - b. **Food items limited to maximum of 2 oz.**
3. The company below acknowledges they have sole responsibility for the use, sale, servicing, or other disposition of such items in compliance with all applicable laws. Accordingly, the firm agrees to indemnify and forever hold harmless Levy Restaurants and the Georgia World Congress Center Authority from all liabilities, damages, losses, costs, or expenses directly or indirectly from their use, sale, serving, or other disposition of such items.
4. Standard fees for handling, delivery, ice, or other services required from Levy will be charged where applicable, including service fees and sales tax.
5. Other food and/or beverage items used as traffic promoters (i.e. coffee, sodas, bottled water, popcorn, etc.) must be purchased from Levy Restaurants.
6. Levy Restaurants is the sole provider of alcoholic beverages on the Georgia World Congress Center campus.

Name of Event: _____

Company Name: _____ **Meeting Room/Booth #:** _____

Onsite Contact Name: _____ **Title:** _____

Onsite Phone Number: _____ **Email:** _____

Product Name (including Brand)	Description	Qty	Portion Size	Packaging Description (Bags, Cups, etc.)
			<input type="checkbox"/> 4 oz. Beverage <input type="checkbox"/> 2 oz. Food	
			<input type="checkbox"/> 4 oz. Beverage <input type="checkbox"/> 2 oz. Food	
			<input type="checkbox"/> 4 oz. Beverage <input type="checkbox"/> 2 oz. Food	
			<input type="checkbox"/> 4 oz. Beverage <input type="checkbox"/> 2 oz. Food	

Please email the form to foodservicesgwcc@gwcc.com. For additional information and services, please contact your Levy Restaurants representative.

OFFICE USE ONLY:	
<input type="checkbox"/> Approved <input type="checkbox"/> Not Approved _____ <div style="text-align: center; font-size: small;">Reason</div>	General Manager/Levy Restaurants _____ <div style="text-align: center; font-size: small;">Levy Representative Signature</div>

